Professional Education Unit
Foundational and Graduate Studies in Education
Counseling Program

EDGC 676 Directed Study in School Counseling
Spring 2012
Individual Study Directed by Dr. Klecker
3 Graduate Credit hours

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Office hours: Thursday 10:00 – 4:00 (*plus, online as needed*)

To be completed candidate:

Date:_____

Term: Spring Year: 2010

Name: _____

Home Address: _____

_____

City State Zip

Work Phone: Area Code ( )_____

Home Phone: Area Code ( ) _____

Work Address: _____

_____

City State Zip

EDGC 676 Directed Study

Director of Study: _Beverly M. Klecker, Ph.D

Department Chairperson: Dr. David Barnett

General Description, Suggestions, and Requirements

Directed Study (676) is an investigation of a problem using a research design and, therefore, must utilize the empirical research process; **Directed Study (676) is an investigation of a professional problem related to school counseling**. Credit hours earned range from one to three hours. In order to determine how much time and effort should be put into the course for the number of credit hours for which the student is registered, they are estimate how much time and effort would be expended on the same number of hours for a regularly scheduled course (e.g., in-class contact hours, study time, term paper, projects, etc.)

A maximum of six hours may be credited in a masters or a fifth year program under Directed Research (670) and/ or Directed Study (676). An additional six hours in a Rank I program may be credited under Directed Research (670) and/ or Directed Study (676).

Use the remainder of this sheet to prepare a brief written proposal that will be submitted to the MSU faculty member who will direct the work. This will describe the problem, the procedures to be used, and the anticipated outcomes. This **must** be submitted for approval in advance of starting the directed research or directed study. After the director has reviewed the proposal, a meeting between the director and the student should be arranged whereby rejection, refinement, or acceptance of the proposal can be established. A copy of the final proposal should be submitted to the chair of the Department of Foundational and Graduate Studies in Education (FGSE).

Title of directed study / research: _____

_____

Rationale for the study /research: _____

_____

_____

_____

_____

Brief description of the study/ research: _____

_____
_____
_____
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_____

Dates of scheduled conferences: _____

_____

Anticipated completion date: _____

Student's Signature: _____ Date: _____

Director's Signature: _____ Date: _____

DPPE Department Chair Signature _____Date: _____

Approving a Topic

This should be related to (a) the student's interest and needs and (b) the department in which the course is taken **(i.e., school counseling area for EDGC 676).** A good procedure to use on topic identification is to carefully word an appropriate title that will communicate the intent of the work. Present the topic to the director. If it is approved, the student should begin writing the proposal for the work.

Preparing the Work

Once final approval of the proposal has been secured, the student should begin work. Regardless of the form of the final product (e.g. written report, teaching unit, or handbook), it is expected that evidence of research and study be present. Any written parts should be typewritten, double-spaced, and consistent with proper style (see the current edition of the Publication Manual of the American Psychological Association). All work should be of a quality befitting this level of graduate work.

References used should be primarily from juried or peer reviewed sources that are available from the following: (a) professional journals indexed in the *Education Index*, (b) Educational

Resources Information Center [**ERIC**], (c) *Dissertation Abstracts International*, (d) *Psychological Abstracts*, or (e) other scholarly books and writings.

All students must attend an initial planning meeting by the end of the first full week of each term. Periodic meetings should be scheduled with the director to (a) resolve any questions or difficulties the student might encounter in the investigation of the selected topic, and (b) to keep the director informed of progress on the work.

Upon completion, two copies of the written report should be submitted. The original should be submitted to the chair of the Department of Leadership and Secondary Education and will be kept on file on the MSU campus. The copy will be returned – graded – to the student.

The written report should contain these sections as appropriate:

1. Statement of problem, purpose, introduction
2. Review of literature, background
3. Procedures, methods, (does not apply for 676)
4. Results, outcomes, analysis of data, findings

Evaluation and Grade Sheet

The submitted study will be assigned a letter grade of A, B, C, or F based on the following criteria:

Directed Study (EDGC 676: Directed Study in School Couneling)

1. Statement of the problem, purpose, introduction _____ (10 Points)

   A. Clearly stated
   B. Properly delimited
   C. Clear hypothesis, objectives, or questions
   D. Important terms defined

2. Review of literature, background _____ (35 Points)

   A. Adequately covered
   B. Well arranged
   C. APA Format used
   D. Relevance to school counseling

3. Results, outcomes, findings _____ (15 Points)

   A. Logical
   B. Based on data presented
   C. Objectively stated
   D. Relevance to school counseling

4. Implications, conclusions, recommendations, summary _____ (20 Points)

   A. Logical
   B. Based on data presented
   C. Effectively summarized
   D. Relevance to school counseling

5. Form and style, mechanics/ organization _____ (20 Points)

   A. Neatness
   B. Referencing
   C. List of references
   D. Punctuation
   E. Spelling
   F. Sentence structure
   G. Writing style
   H. Proper style (APA Publication Manual)

Total Points _____