



MOREHEAD STATE UNIVERISTY  
UPWARD BOUND  
ABSENCE EXCUSE FORM



**Note: Students are allowed two (2) excused absences per year. After two excused absences, students will not receive make-up stipend money for any absence.**

Student Name: \_\_\_\_\_

School: \_\_\_\_\_

Date of Absence: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent's Daytime Phone Number: \_\_\_\_\_

School Official Signature: \_\_\_\_\_

*(required if absence is school related)*

School Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

**This excuse form must be completed and returned to the Upward Bound Office with the appropriate signatures within ten (10) business days after the missed Return Trip. If the form is not received by the deadline, the student will not be excused and no makeup stipend money will be issued.**

Upward Bound  
Morehead State University  
150 University Blvd. Box 783  
Morehead, KY 40351  
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