

Morehead State Master Calendar
(FY22)

	KEY	SPAN	Notes
1	Fall Academic Calendar Dates	AY21-22	www.moreheadstate.edu/MSU/media/Academic-Affairs/Registrar/Fall-2021-Academic-Calendar.pdf
2	Winter Session Dates	AY21-22	www.moreheadstate.edu/MSU/media/Academic-Affairs/Registrar/Winter-2021-Academic-Calendar.pdf
3	Spring Academic Calendar Dates	AY21-22	www.moreheadstate.edu/MSU/media/Academic-Affairs/Registrar/Spring-2022-Academic-Calendar.pdf
4	Maymester Dates	AY21-22	www.moreheadstate.edu/MSU/media/Academic-Affairs/Registrar/Maymester-and-Summer-2022.pdf
4	Summer Session Dates	AY21-22	www.moreheadstate.edu/MSU/media/Academic-Affairs/Registrar/Maymester-and-Summer-2022.pdf
5	Summer Session 1 Dates	AY21-22	www.moreheadstate.edu/MSU/media/Academic-Affairs/Registrar/Summer-1-and-Summer-2-2022.pdf
5	Summer Session 2 Date	AY21-22	www.moreheadstate.edu/MSU/media/Academic-Affairs/Registrar/Summer-1-and-Summer-2-2022.pdf
6	APNA Posting Dates	AY21-22	From OIRA
7	Morehead Personnel Calendar Dates	AY21-22	Some of these overlapped with Academic Calendar Dates
8	University Assessment Dates	AY21-22	www.moreheadstate.edu/Administration/PPE/University-Assessment-Testing/Resources
9	T/P Dates	AY21-22	See "PAC_AY22_ABBREV" tab for summary
9	F/S Contract Renewal/Evaluation Dates	AY21-22	
9	Sabbatical, Ed Leave/Flexible Work Dates	AY21-22	
9	Faculty Emeritus Dates	AY21-22	
9	Distinguished Teacher Award	AY21-22	
10	Research and Creative Production Dates	AY21-22	From Research and Sponsored Programs
11	Faculty Senate Calendar	AY21-22	Meetings at 3:45pm
12	Curriculum Meeting Dates	FA21/SP22	Meeting dates only, 12A - Fall 21, 12B - Spring 22
13	Faculty & C/AD Annual Evaluation	CY2021	Faculty and C/AD evaluations based on Calendar Year 2021, Provost sends reminder memo in November
14	Staff Evaluation	AY21-22	https://www.moreheadstate.edu/Administration/Human-Resources/Forms-Documents
15	Part-time faculty evaluation	CY2021	PT faculty evaluations for those used in Calendar Year 2021 (spring 2021 through winter session 2021)
16	Administrative Staff Evaluation	AY21-22	https://www.moreheadstate.edu/Administration/Human-Resources/Forms-Documents
17	Board of Regents Meeting Dates	AY21-22	Morehead State University :: Morehead State University

*Numbering for internal use purposes only

Morehead State Master Calendar
(FY22)

2021 JULY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01	02 SSI Ends	03
04	05 Independence Day (Closed)	06 SSI grades due 11:59am SSII begins, late fee	07 Students see grades 2pm Last SSII day: register/add Last SSII day: payment/plan	08 SSII drop fee begins SSII drop no-pay/no plan	09	10
11	12	13	14	15 Last SSII day drop, no "W"	16	17
18	19	20	21 Last SSII day drop, "W"	22	23	24
25	26	27	28	29	30 SSII Ends AESU ActP Due	31
01	02	03	04	05	06	07

NOTES:

SS - summer session

July AESU review AssmtP & submit Action Plans (ActP) by July 31

Morehead State Master Calendar
(FY22)

2021 AUGUST

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02 SSII grades due 11:59am	03 Students see grades 2pm	04	05	06	07
08	09 Freshmen move-in days, class scheduling, & college/department meetings				13	14
				Dept class scheduling Faculty Senate	Dept class scheduling	
15	16 FA classes begin, late fee	17	18	19 Faculty Senate Audit Committee, Quarterly M	20	21
22	23 Last day: register/add Last day: payment/plan	24 Drop fee begins Drop no-pay/no plan	25	26	27 Last day 1st-h drop, no "W"	28
29	30 Final drop non-payment	31 GR CC Meeting	01	02	03	04
05	06	07	08	09	10	11

NOTES:

CC - curriculum committee

August/September faculty review AY21 Assessment Plan (AssmtP) & submit Action Plans (ActP) by September 15

Morehead State Master Calendar
(FY22)

2021 SEPTEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01 APNA Data Round 1 posted	02 Faculty Senate	03	04
05	06 Labor Day (Closed)	07	08	09	10 TR portfolio due to C/AD	11
12	13	14 Last day FT drop, no "W"	15 SLR due to C/AD AcProg ActP Due AESU AY22 AssmtP due	16 Faculty Senate	17 Last day 1st-h drop, "W"	18
19	20 UG CC Meeting	21	22	23	24 DeptTC TR rec to C/AD DepLC SLR rec to C/AD SS RAT due to Provost	25
26	27	28 GR CC Meeting	29	30 Faculty Senate	01	02
03	04	05	06	07	08	09

NOTES:

- TR - tenure review; C/AD - chair/associate dean; DeptTC - department tenure committee
- SLR - sabbatical leave request; DeptLC - department leave committee; SS RAT - summer/spring flexible workload/reassigned time request
- SCHEDULE BUILD for Winter/Spring runs Sept 1-30
- August/September faculty review AssmtP & submit Action Plans (ActP) by September 15
- AESU AssmtP - administrative and educational support units assessment plans

Morehead State Master Calendar
(FY22)

2021 OCTOBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01	02
					TR candidate OTR RNW portfolio due to C/AD APNA Data Round 2 posted	
03	04	05	06	07	08	09
	RCP proposal due UG CC Meeting*		1st-h classes end AY22 AcProg AssmtPs due	FALL BREAK (STUDENTS ONLY) Faculty Senate	FLOATING HOLIDAY C/AD TR rec to CollITC C/AD SLR rec to Dean	
10	11	12	13	14	15	16
	Midterm grades due 10am 2nd-h classes begin	Last day add 2nd-h class			Last day grad apply, no penalty TR candidate OTR DeptTC RNW rec to C/AD Special-called BOR Meeting	
17	18	19	20	21	22	23
	UG CC Meeting			Faculty Senate	Last day 2nd-h drop, no "W" CollITC TR rec to Dean RNW Faculty OTR Dean SLR rec to Provost Final FW due (Colleague)	
24	25	26	27	28	29	30
	Last day FT drop, "W"	GR CC Meeting			TR candidate OTR C/AD RNW rec to Dean Provost submits SLR to ExTC	
31	01	02	03	04	05	06

NOTES:

- RCP - Research and Creative Productions
- OTR - opportunity to respond; CollITC - college tenure committee
- RNW - renewal; DeptTC - department tenure committee; **Note: fall dates are ONLY for faculty in their 2nd year of service**
- ExTC - "excellence in teaching" committee
- AcProg AssmtP - Academic Program Assessment Plans; FW - Faculty Workload
- October/November subcommittee reviews AY22 AESU AssmtPs

Morehead State Master Calendar
(FY22)

2021 NOVEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01 RCP SUMF proposal due UG CC Meeting (tentative)	02	03 Advance Registration W21/SP22 (11/3-9)	04 Faculty Senate	05 Dean TR rec to UnivTC RNW Faculty OTR	06
07 Advance Registration W21/SP22	08	09	10 WS 21 registration begins	11	12 TR candidate OTR Dean RNW rec to Provost ExTC SLR rec to Provost Call for DTA nominations	13
14	15 Last day 2nd-h drop, "W" UG CC Meeting	16	17	18 Faculty Senate	19 UnivTC TR rec to Provost RNW Faculty OTR Provost sends SLR rec to candidate DTA Faculty confirm FW, syllabus	20
21	22	23	24 Thanksgiving Break (Closed)	25	26	27
28	29 SLR candidate OTR UG CC Meeting (tentative)	30 GR CC Meeting	01	02	03	04
05	06	07	08	09	10	11

NOTES:

- SUMF - summer fellowship
- UnivTC - university tenure committee
- WS - winter session
- November/December subcommittee reviews AY22 AcProg AssmtPs
- DTA - distinguished teacher award

Morehead State Master Calendar
(FY22)

2021 DECEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	01 APNA Data Round 3 posted	02 Faculty Senate Quarterly BOR Meeting	03 TR candidate OTR Provost RNW rec to President Provost SLR rec to President ELR due to C/AD C/AD reviews FW	04
05	06 FINAL EXAMINATIONS (12/6-10) DR/DCP award nominations DTA nominations due	07	08	09 WS last day: register/add WS last day: payment/plan	10 WS drop no-pay/no plan WS last day: cancel low enroll Provost TR rec to President President notifies RNW candidate Dean verifies FW	11 Commencement, 10:30am
12	13 FA grades due 11:59am WS begins UG CC Meeting	14 Students see FA grades 2pm	15 GR CC Meeting	16	17 Winter leave begins 4:30pm	18
19	20 Winter Break (Closed)	21	22 WS last day drop, no "W"	23	24 No classes	25
26	27 Winter Break (Closed)	28	29	30	31 WS last day drop, "W" No classes	01
02	03	04	05	06	07	08

NOTES:

- Two weeks before BOR, President informs TR candidate of decision (candidate may request Provost meeting)
- ELR - educational leave request
- Within one week after BOR, President informs SLR candidate of decision
- DR - distinguished researcher; DCP - distinguished creative production

Morehead State Master Calendar
(FY22)

2022 JANUARY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	01
02	03 Offices open	04	05	06	07	08
09	10	11 WS ends	12	13 WS grades due 11:59am Dept class scheduling	14 Students see WS grades 2pm Dept class scheduling PR portfolio due to C/AD	15
16	17 MLK Day (Closed)	18 SP classes begin Late fee in effect	19	20 Faculty Senate	21 DeptLC ELR rec to C/AD DeptTC RNW rec to C/AD DTA portfolio due to Provost FEV info to CA/D	22
23	24	25 Last day: register/add Last day: payment/plan Last day: audit/credit Last day: pass-fall option	26 Drop fee begins Drop no-pay/no plan UG CC Meeting GR CC Meeting	27	28 DeptPC PR rec to C/AD RNW Faculty OTR	29
30	31 Last day 1st-h drop, no "W" AR materials due to C/AD All AY22 AssmtP revisions due	01	02	03	04	05

NOTES:

- PR - promotion review, DeptPC - department promotion committee; AR - annual review
- DeptLC - department leave committee
- RNW - renewal; **Note: spring dates are for faculty in the 1st or 3+ years of service**
- FEV - faculty annual evaluation
- AR - annual review

Morehead State Master Calendar
(FY22)

2022 FEBRUARY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01	02	03	04	05
			Final drop non-payment	Faculty Senate	PR candidate OTR C/AD RNW rec to Dean C/AD ELR rec to Dean	
06	07	08	09	10	11	12
	RCP entries F180 download		UG CC Meeting (tentative)		RNW Faculty OTR	
13	14	15	16	17	18	19
		Last day FT drop, no "W"		Faculty Senate	Last day 1st-h drop, "W" C/AD PR rec to Dean Dean RNW rec to Provost Dean ELR rec to Provost	
20	21	22	23	24	25	26
	Annual faculty evals due		UG CC Meeting GR CC Meeting	BOR Work Session (Mt. Sterling)	RNW Faculty OTR C/AD provides FEV to faculty Fall RAT due to Provost Provost sends ELR to ExTC	
27	28	01	02	03	04	05
	C/AD eval info to Dean					
06	07	08	09	10	11	12

NOTES:

F180 - Faculty 180

Fall RAT - fall flexible workload/reassigned time request

SCHEDULE BUILD for Summer/Fall runs Feb 1-28

Assessment staff enter all AY22 AssmtPs into WEAVE

Morehead State Master Calendar
(FY22)

2022 MARCH

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	01	02	03 Faculty Senate	04 PR candidate OTR Provost RNW rec to President ExTC ELR rec to Provost	05
06	07 AR faculty receive C/AD eval DR/DCP portfolios due Faculty may appeal FEV	08	09 1st-h sem classes end UG CC Meeting (tentative)	10 2nd-h sem classes begin Midterm grades due 10am	11 Last day add 2nd-h class President notifies RNW candidate DeptTC FE rec to UnivPC C/AD, Dean FE rec to UnivPC	12
13	14 C/AD provides FEV to Dean	15 Spring Break (Students Only) Last day grad apply, no penalty	16	17 Faculty Senate	18 FLOATING HOLIDAY Dean PR rec to UnivPC	19
20	21 AR faculty OTR	22	23	24	25 UnivPC FE rec to Provost Dean-C/AD meeting re FEV	26
27	28 C/AD AR eval to Dean Dean notifies faculty of FEV Dean notifies C/AD of eval	29	30 Last day 2nd-h drop, no "W" UG CC Meeting GR CC Meeting	31 Faculty Senate Part-time FEV to Dean/Provost BOR Audit Committee & Quart	01	02
03	04	05	06	07	08	09

NOTES:

FE - faculty emeritus; UnivPC - university promotion committee
UnivPC - university promotion committee

Morehead State Master Calendar
(FY22)

2022 APRIL

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02
					PR candidate OTR Provost ELR rec to President Dean forwards AR eval to Provost	
03	04	05	06	07	08	09
	Last day FT drop, "W" Dean C/AD eval to Provost			Faculty Senate	Provost FE rec to President	
10	11	12	13	14	15	16
	Advance Registration SUM22/FALL22 (4/11-15)				Last day 2nd-h drop, "W"	
			UG CC Meeting (tentative)		UnivPC PR rec to PR candidate Dean self-eval due to Provost	
17	18	19	20	21	22	23
				Faculty Senate		
24	25	26	27	28	29	30
			UG CC Meeting GR CC Meeting		PR candidate OTR UnivPC PR rec to Provost Staff evaluations due ExTC DTA rec to Provost	
01	02	03	04	05	06	07

NOTES:

Morehead State Master Calendar
(FY22)

2022 MAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03	04	05 Faculty Senate	06 Staff Evaluations Due to HR	07
08	09 FINAL EXAMS (5/9-13)	10	11 UG CC Meeting (tentative)	12	13 Provost PR rec to President	14 Commencement 10am/2pm Craft Academy graduation
15	16 MM begins, late fee	17 SP grades due 11:59am Last MM day: register/add Last MM day: pay/plan	18 Students see SP grades 2pm MM drop fee begins MM drop no-pay/no plan	19 BOR Work Session	20	21
22	23	24	25 Last MM day drop, no "W"	26	27 FLOATING HOLIDAY	28
29	30 Memorial Day (Closed)	31	01	02	03	04
05	06	07	08	09	10	11

NOTES:

Two weeks before BOR, President informs PR candidate of decision (candidate may request Provost meeting)

Within one week after BOR, President informs ELR candidate of decision

Within one week after BOR, President informs FE candidate of decision

MM - Maymester

Staff evaluations include administrative staff, non-administrative staff, & librarians

Morehead State Master Calendar
(FY22)

2022 JUNE

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31 BOR reviews roster & budget	01 Last MM day drop, "W"	02	03	04
05	06	07	08	09	10 MM ends	11
12	13 MM grades due 11:59am SS begins, late fee SSI begins, late fee	14 Students see MM grades 2pm Last SSI day: register/add Last SSI day: payment/plan	15 SSI drop fee begins SSI drop no-pay/no plan	16 Last SS day: register/add Last SS day: payment/plan BOR Quarterly Meeting (Prest	17 SS drop fee begins SS drop no-pay/no plan	18
19	20 Juneteenth (Closed)	21	22 Last SSI day drop, no "W"	23	24 Last SS day drop, no "W" DTA award winner notified	25
26	27	28	29 Last SSI day drop, "W"	30	01	02
03	04	05	06	07	08	09

NOTES:

Two weeks after BOR, all faculty letters of continuous appointment (renewal) issued

SS - Summer Session

SSI - Summer Session I

Morehead State Master Calendar
(FY22)

2022 JULY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01	02
03	04 Independence Day (Closed)	05	06	07	08 SSI Ends	09
10 SSI grades due 11:59am SSII begins, late fee	11 Students see SSI grades 2pm Last SSII day: register/add Last SSII day: payment/plan	12 SSII drop fee begins SSII drop no-pay/no plan	13	14	15	16
17 Last SS day drop, "W"	18	19	20 Last SSII day drop, no "W"	21	22	23
24	25	26 Last SSII day drop, "W"	27	28	29 AESU AY22 ActP Due	30
31	01	02	03	04	05	06

NOTES:

SSII - Summer Session II

July AESU review AssmtP & submit Action Plans (ActP) by July 31

Morehead State Master Calendar
(FY22)

2022 AUGUST

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01	02	03	04	05 SS Ends SSII Ends	06
07	08 SS grades due 11:59am SSII grades due 11:59am	09 Students see SS grades 2pm Students see SSII grades 2pm	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	01	02	03
04	05	06	07	08	09	10

NOTES:

August/September faculty review AY22 Assessment Plan (AssmtP) & submit Action Plans (ActP) by September 15

Personnel Action Calendar (AY22) In Brief

DUE DATE	TENURE REVIEW (Pac-27)	PROMOTION REVIEW (Pac-2)	ANNUAL REVIEW (Pac-30)	FACULTY CONTRACT RENEWAL OR NON-RENEWAL		SABBATICAL LEAVE (Pac-17)	EDUCATIONAL LEAVE (Pac-28)	FLEXIBLE WORKLOAD/ REASSIGNED TIME	FACULTY EMERITUS (Pac-3)	DISTINGUISHED TEACHER AWARD
				<1 or >2 AY of Service	2nd AY of Service					
Friday, September 10, 2021	TR portfolio due to C/AD									
Wednesday, September 15, 2021						SLR due to C/AD				
Friday, September 24, 2021	DeptTC TR rec to C/AD					DeptLC SLR rec to C/AD		Spring/summer RAT due to Provost		
Friday, October 1, 2021	TR Candidate option to respond (OTR)				RNW portfolio due to C/AD					
Friday, October 8, 2021	C/AD TR rec to CollTC					C/AD SLR rec to Dean				
Friday, October 15, 2021	TR candidate OTR				DeptTC RNW rec to C/AD					
Friday, October 22, 2021	CollTC TR rec to Dean				RNW candidate OTR	Dean SLR rec to Provost				
Friday, October 29, 2021	TR candidate OTR				C/AD RNW rec to Dean	Provost sends SLR to ExTC				
Friday, November 5, 2021	Dean TR rec to UnivTC				RNW candidate OTR					
Friday, November 12, 2021	TR candidate OTR				Dean RNW rec to Provost	ExTC SLR rec to Provost				
Friday, November 19, 2021	UnivTC TR rec to Provost				RNW candidate OTR	Provost sends SLR rec to candidate				Call for DTA nominations
Monday, November 29, 2021						SLR Candidate OTR				
Friday, December 3, 2021	TR candidate OTR				Provost RNW rec to President (rec to BOR)	Provost SLR rec to President (rec to BOR)	ELR due to C/AD			DTA Nominations Due
Friday, December 10, 2021	Provost TR rec to President (rec to BOR)				President informs RNW candidate in writing					
Two weeks before BOR meeting	President informs TR candidate in writing									
Prior to BOR meeting	TR candidate may meet with Provost									
Within one week after BOR meeting						President informs SLR candidate in writing				
Friday, January 14, 2022		PR portfolio due to C/AD			RNW portfolio due to					
Friday, January 21, 2022					DeptTC RNW rec to C/AD		DeptLC ELR rec to C/AD			DTA portfolio due to Provost
Friday, January 28, 2022		DeptPC PR rec to C/AD			RNW candidate OTR					
Monday, January 31, 2022			AR materials due to C/AD							ExTC Observations
Friday, February 4, 2022		PR candidate OTR			C/AD RNW rec to Dean		C/AD ELR rec to Dean			ExTC Observations
Friday, February 11, 2022					RNW candidate OTR					ExTC Observations
Friday, February 18, 2022		C/AD PR rec to Dean			Dean RNW rec to Provost		Dean ELR rec to Provost			ExTC Observations
Friday, February 25, 2022					RNW candidate OTR		Provost sends ELR to ExTC	Fall RAT due to Provost		ExTC Observations
Friday, March 4, 2022		PR candidate OTR			Provost RNW rec to President (rec to BOR)		ExTC ELR rec to Provost			ExTC Observations
Monday, March 7, 2022			AR faculty receive C/AD evaluation with score							ExTC Observations
Friday, March 11, 2022					President informs RNW candidate in writing				DeptTC rec FE to UnivPC; C/AD/ Dean rec to Provost	ExTC Observations
Friday, March 18, 2022		Dean PR rec to UnivPC								ExTC Observations
Monday, March 21, 2022			AR faculty OTR							ExTC Observations
Friday, March 25, 2022									UnivPC FE rec to Provost.	ExTC Observations
Monday, March 28, 2022			C/AD AR evaluation to Dean forwards AR evaluation to Provost							ExTC Observations
Friday, April 1, 2022		PR candidate OTR					Provost ELR rec to President (rec to BOR)			ExTC Observations
Friday, April 8, 2022									Provost FE rec to President (rec to BOR)	ExTC Observations
Friday, April 15, 2022		UnivPC PR rec to candidate								
Friday, April 29, 2022		PR candidate OTR. UnivPC PR rec to Provost								ExTC DTA rec to Provost
Friday, May 13, 2022		Provost PR rec to President (rec to BOR)								
Friday, June 24, 2022										DTA winner notified
Two weeks before BOR meeting		President informs PR candidate in writing								
Prior to BOR meeting		PR candidate may meet with Provost								
Within one week after BOR meeting							President informs ELR candidate in writing		President informs FE faculty in writing	
6/1/2022 (tentative)					BOR approves Roster and Operating Budget.	BOR approves Roster and Operating Budget.				
Within 2 wks after BOR approval					Letters of continuous appointment issued.	Letters of continuous appointment issued.				

Abbreviations:	AR: Annual Review BOR: Board of Regents	C/AD: Chair/Associate Dean CollTC: College Tenure Committee	DeptLC: Department Leave Committee DeptPC: Department Promotion Committee	DeptTC: Department Tenure Committee DTA: Distinguished Teacher Award	ELR: Ed leave request ExTC: Excellence in Teaching Committee	FE: Faculty emeritus OTR: Option to respond in writing	PR: Promotion Review RAT: Release/reassigned time	rec: Recommendation RNW: Renewal	SLR: Sabbatical leave request TR: Tenure Review	UnivPC: University Promotion Committee UnivTC: University Tenure Committee
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