

Elmer R Smith College of Business and Technology
Undergraduate Student Application for Overload

Student Name: _____ ID: _____ Request Date: _____

Morehead State University grade point average: _____

Requested course prefix, number, section: _____

Semester/Year of requested course: _____

Reason for requesting overload:

Student Acknowledgment

MSU’s University Administrative Regulation, UAR 101 (“Student Loads”), states the specific requirements and guidelines related to student loads. Undergraduate students desiring to register for an overload must be aware of the following:

1. An overload is defined as enrollment in 19 to 21 credit hours for the fall or spring semesters or 7 credit hours for the winter or summer sessions.
2. A Morehead State University GPA of at least 3.0 is required for approval.
3. Approvals from the SCBA Associate Dean and SCBT Dean are required.
4. Additional tuition is charged for an overload of credit hours.
5. **Some scholarships do not cover tuition for dropped courses.** In this case:
 - > If you are registered for an overload and drop a class after the 100% credit period (refer to the academic calendar), you will owe a drop fee and may owe for the class you are dropping. This amount can be up to or in excess of \$3000 depending on your tuition rates.
 - > All questions regarding fees and tuition must be directed to Accounting and Financial Services (207 Howell-McDowell, 606-783-2019).

I acknowledge that I have been informed of the requirements and notifications above. I understand that it is my responsibility to consult with Accounting and Financial Services about any questions regarding fees and tuition.

Student (type name to confirm request)

Date

Email this form to your Associate Dean's office.

Approvals:

Associate Dean

Dean