



MOREHEAD STATE UNIVERSITY
KSU Employee Tuition Discount Program
 For full-time employees of Kentucky State University taking doctoral or graduate courses at Morehead State University.



Please print or use fillable PDF.

KSU EMPLOYEE INFORMATION

Name _____
LAST FIRST MIDDLE

Address _____
ADDRESS CITY STATE ZIP

Email address _____ **MSU ID #:** _____

Phone (_____) _____ **Check one:** Faculty Staff

KSU employees must submit this form to your KSU Human Resources office for processing and submission to MSU. The completed form must be received at MSU by May 1 for Maymester and Summer, Aug. 1 for Fall, Dec. 1 for Winter or Jan. 1 for Spring.

COURSE INFORMATION

Term: Maymester Summer Fall Winter Spring *Please submit a separate form for each term.*

Year _____

COURSE NAME	COURSE #	SECTION #	DAYS COURSE MEETS	COURSE TIME	CREDIT HOURS
<i>Example: EDAH</i>	<i>673</i>	<i>301</i>	<i>Internet</i>	<i>N/A</i>	<i>3</i>

KSU employees participating in the tuition discount program are not eligible for any other institutional scholarships from MSU.

EMPLOYEE SIGNATURE

I request that tuition be discounted per the Memorandum of Understanding with KSU for the MSU course(s) listed above. I understand that I must apply for admission to MSU, enroll in the above course(s) and that I am responsible for any additional mandatory, program and course fees.

EMPLOYEE SIGNATURE DATE

KSU Human Resources Office

This employee is a regular, full-time employee at Kentucky State University.

HUMAN RESOURCES SIGNATURE TITLE DATE PHONE #

THE TUITION WAIVED BY MSU MAY BE A TAXABLE BENEFIT TO THE EMPLOYEE.

Employee must be a full-time employee of KSU when classes begin.

Refer to the official KSU-MSU Memorandum of Understanding for eligibility information.