



Petition for Graduate Program Course Substitution
MAT Middle and Secondary Programs
Content Area Substitution Only

GRADUATE SCHOOL 701 GINGER HALL, MOREHEAD KY 40351

Student Name _____ Date _____

Address _____

ID # _____

Substitution involves (check one)

[] transfer (please note instructions below)***

[] MSU equivalent course

Substitute the following course:

DEPT. COURSE NO. COURSE TITLE

This course substitutes for:

DEPT. COURSE NO. COURSE TITLE

Rationale for the substitution:

Recommending Approval:

1. ADVISOR DATE

2. CONTENT AREA DIRECTOR DATE

3. DEPT. CHAIR DATE

4. GRADUATE DEAN DATE

Once appropriate signatures are obtained, please return this form to the Graduate School

***If you are requesting to transfer a course, please list the institution where the course was taught.

Attach the catalog description of the course to this form. Coursework to be transferred must carry a grade of B or better and can not be older than ten years. MSU will only accept a total of nine hours of approved transfer work.

(If transfer work is approved, an official transcript from that institution MUST be sent to the Graduate School.)