

**Petition for Graduate Program Course Substitution**  
**MAT Middle and Secondary Programs**  
**Content Area Substitution Only**

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GRADUATE SCHOOL 701 GINGER HALL, MOREHEAD KY 40351

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

ID # \_\_\_\_\_

Substitution involves (check one)

transfer (please note instructions below)\*\*\*

MSU equivalent course

Substitute the following course:

DEPT.	COURSE NO.	COURSE TITLE
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This course substitutes for:

DEPT.	COURSE NO.	COURSE TITLE
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Rationale for the substitution:

Recommending Approval:

1. \_\_\_\_\_  
ADVISOR DATE

2. \_\_\_\_\_  
DEPT. CHAIR DATE

3. \_\_\_\_\_  
GRADUATE SCHOOL DIRECTOR DATE

Once appropriate signatures are obtained, please return this form to the Graduate School

\*\*\*If you are requesting to transfer a course, please list the institution where the course was taught.

\_\_\_\_\_ Attach the catalog description of the course to this form. Coursework to be transferred must carry a grade of B or better and can not be older than ten years. MSU will only accept a total of nine hours of approved transfer work.

*(If transfer work is approved, an official transcript from that institution **MUST** be sent to the Graduate School.)*