



# Morehead State University

## Personal Data Sheet

(New Employee)

### EMPLOYEE INFORMATION

Employee Name: \_\_\_\_\_  
Last First MI Maiden

Mailing Address: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

Social Security #: \_\_\_\_\_  
**Note:** If your last name differs from that on your Social Security Card, you must call the Social Security Administration at 1-800-772-1213 for a new card. Also, after receipt of your new card, please stop by the Office of Human Resources and present your new card.

Job Department: \_\_\_\_\_ Job Title: \_\_\_\_\_

Office Location: \_\_\_\_\_ Office Phone: \_\_\_\_\_

Prior MSU Full-Time Service: From: \_\_\_\_\_ To: \_\_\_\_\_

Are you actively receiving Kentucky Teachers' Retirement System (KTRS) benefits?  Yes  No

Are you actively receiving Kentucky Employees' Retirement System (KERS) benefits?  Yes  No

If "yes," have you been employed at any other KTRS/KERS agency during the current fiscal year (July 1- June30)?  Yes  No

*The use of any such information will be limited to valid business, regulatory, or legal requirements. I hereby certify that the information set forth above is true and accurate to the best of my knowledge.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date