
CURRICULAR PRACTICAL TRAINING

CPT INSTRUCTIONS

PRECONDITIONS:

Student must have been enrolled for one full academic year.
Exception is made for graduate students whose curriculum requires immediate Curricular Practical Training.

LOCATION:

Students may engage in CPT only for the specific employer, location and period approved and recorded by the DSO, in SEVIS.

HOURS PER WEEK:

Can be approved for part-time or full time.

FIELD / LEVEL OF WORK:

Must be an integral part of an established curriculum in the student's course of study.

OFFER OF EMPLOYMENT:

Must have an offer of employment from an employer offering work that qualifies as CPT.

SUPPORTING DOCUMENTS:

Bring to the office of International Education the following documents;
Unofficial copy of Transcript.
Letter of recommendation for CPT from your advisor.
Letter of Job offer with name and address of employer, job title, beginning and ending date of employment.
All immigration papers.

MISCELLANEOUS:

Must maintain full course of study in F-1 status during the period of employment.
Student must be in valid F-1 status.