

# CURRICULAR PRACTICAL TRAINING

## Academic Adviser Recommendation Form

Curricular practical training (CPT), employment which is an integral part of an established curriculum, is available to F-1 students who have been lawfully enrolled on a full-time basis for a least nine consecutive months. To be considered CPT, the work must not only be related to the major field of study but must also be an integral part of studies. **CPT is not meant to be a convenient employment opportunity nor is it meant to be a device to save optional practical training (the other practical training type) months. CPT must have valid purpose in the student's program of study.**

There are two types of curricular practical training: (1) required part of program-program requires employment in the field of study to graduate and (2) optional part of program-training opportunity which is credit bearing and an important and integral part of the academic program. Very few programs at Morehead State University require employment in the field of study to graduate, so the optional part of curricular practical training may serve the student's needs.

### To Be Completed By Academic Adviser – Not Student

Student Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Major: \_\_\_\_\_ Number of Credits Remaining to Graduate: \_\_\_\_\_

Program Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Number of Credits for the Employment: \_\_\_\_\_

Criteria used for Grade in Course: \_\_\_\_\_ Course Designation #: \_\_\_\_\_

Degree: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Title of Position: \_\_\_\_\_

Location of employment: \_\_\_\_\_

Number of hours per week: \_\_\_\_\_ Start date of employment: \_\_\_\_/\_\_\_\_/\_\_\_\_

End date of employment: \_\_\_\_/\_\_\_\_/\_\_\_\_

Description of job duties: \_\_\_\_\_

If the student has not completed coursework, how is the internship or employment an integral part of the established curriculum of the academic program? \_\_\_\_\_

If the student has completed all coursework, is the employment providing research data directly related to the student's thesis/dissertation? \_\_\_\_\_

\_\_\_\_\_  
Signature of Academic Adviser

\_\_\_\_\_  
Typed/Printed Name of Adviser

\_\_\_\_\_  
Campus Telephone

\_\_\_\_\_  
Campus Address

Date received in Office of International Student Services: \_\_\_\_/\_\_\_\_/\_\_\_\_