



# APPALACHIAN HOLIDAY ARTS & CRAFTS FAIR

## Dear Arts & Crafts Fair Applicant:

The Kentucky Folk Art Center & Downtown Morehead, Inc. invite you to participate in the 2019 Appalachian Holiday Arts and Crafts Fair. The Fair is a one-day event and will be on Saturday, December 7<sup>th</sup> at the Laughlin Health Building on the Morehead State University Campus.

10' x 10' booth spaces are available for \$80 per booth. A limited number of booths with electricity & wall space will also be available for \$100 per booth space. Booths with electricity will be assigned in order of the date of request. Vendor's will be responsible for their own extension cord.

We encourage you to complete and send in your application form as soon as possible. **The deadline for applications is September 30<sup>th</sup>, 2019. Please submit at least three (3) photos of the crafts that you will be selling (photos will not be returned). This applies to all vendors, new or old.** The date when your application is received will be a factor in determining acceptance and assigning booth locations.

The vendors selected will be judged on quality. All crafts presented must be handmade by the applicant. Please enclose a check with the appropriate booth fee. **Please make checks payable to KFAC.** Checks will not be cashed until vendors are selected. No reminder calls will be made. Applicants will be notified of acceptance no later than October 15<sup>th</sup>, 2019.

All booths will be clearly marked and numbered. Each booth includes one table and two chairs, and exhibitors will provide any additional display/setup equipment they may need. Exhibitors are responsible for providing appropriate insurance coverage for the event. **Insurance is not the responsibility of Kentucky Folk Art Center, Morehead State University, or Downtown Morehead, Inc.** *Each exhibitor is personally responsible for the collection and payment of sales tax.*

Continental Breakfast will be available for vendors only.

**Restrictions: No Tobacco or Vaping Permitted - No Pets**

### Event Schedule:

Friday, December 6<sup>th</sup>, 2019. Vendor Setup Noon - 5 p.m.

Saturday, December 7<sup>th</sup>, 2019. Vendor Setup 7:00 a.m. – 8:45 a.m. Open to the public 9 a.m. - 4 p.m.

Sincerely,  
Tammy Stone,  
KFAC Administrative Coordinator  
[t.stone@moreheadstate.edu](mailto:t.stone@moreheadstate.edu) 606-783-2204

Tony Pence, Executive Director  
Downtown Morehead, Inc.  
[tonypence@gmail.com](mailto:tonypence@gmail.com) - 606-548-1073

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Please describe your craft in the space provided below:

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I request a wall booth with electricity for \$100 (individual booth) or \$200 (double booth). This request does not guarantee that the space will be available. **LED lighting mandatory.**

I request an (individual booth) \$80 or \$160 (double booth). This request does not guarantee that the space will be available.

Please list the last date that you participated in the Arts and Crafts Fair: \_

**Appalachian Arts and Crafts Fair Rules:**

- 1. All participants must provide us with three (3) pictures of their work.*
- 2. All items exhibited must be original works, handmade of natural materials by you. You may not bring the work of someone else.*
- 3. Articles made from kits, products bought and assembled, or crafts made from plastic cannot be accepted.*

**Please check each box to indicate acceptance of the following terms of participation:**

I understand that any items not conforming to the guidelines may be removed at the discretion of the Arts and Crafts Committee.

I agree to be ready for opening at 8:45 a.m. Saturday, December 7<sup>th</sup>, 2019 and will not close or begin to tear down prior to 4 p.m. on that day.

I have enclosed my registration fee for booth fee. *Please make checks payable to Kentucky Folk Art Center (KFAC).*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Mail Page to:**

Appalachian Arts & Crafts Fair  
Kentucky Folk Art Center -102 West First Street  
Morehead, KY 40351