

DISTINGUISHED CREATIVE PRODUCTIONS AWARD

Nomination and Award Guidelines

Introduction

The Research and Creative Productions Committee has been charged with the task of recommending to the Provost and Associate Provost of Academic Affairs the recipient of the University Distinguished Creative Productions award. The award is intended to recognize outstanding artistic achievement and will not necessarily be made every academic year.

Description of the Award

The award is intended to recognize excellence in creative productions while providing a financial award to assist with continued creative productions. The Distinguished Creative Productions awardee receives a \$2,500 (gross amount) award plus a Distinguished Creative Productions medallion. The artist's name is engraved on the Distinguished Creative Productions plaque on the first floor of the Camden-Carroll Library, and a plaque with picture honoring the recipient is mounted in the Heritage Room of the Adron Doran University Center for a period of one year.

General Eligibility

Any tenured faculty member or professional librarian who has established a record of creative productions in his/her academic specialty at MSU, and has completed at least five years of service as a full-time faculty member or professional librarian at MSU may be nominated for this award. No member of the Research and Creative Productions Committee is eligible for the award. Nominations will be accepted from faculty, staff, students, and alumni. Faculty may also self nominate.

Previous recipients of the Distinguished Creative Productions award are not eligible for a period of five years after the previous award. The current nomination must be based solely on creative productions completed after the previous award.

How and When to Apply

Nominations in the form of a brief letter addressed to the Associate Provost for Research will be accepted **until 4:30 pm of the second Monday in December.**

Nominees will be notified prior to the end of the Fall semester. To be further considered, each nominee must prepare and submit a brief portfolio prior to the **first Monday in March.** The portfolio should include:

1. **Current Vita** - This should include a list of works performed, exhibited (with dates and places), or published (with facts of publication); and grants or other means of support. Works in preparation, and/or submitted but not yet accepted for publication should not be included in the vita. Works written in a foreign language must also contain an English translation of their titles immediately after the foreign language titles.

2. **Samples of Work** - Include reprints or copies of published works, slides of works of visual art, recordings of musical performances, or other appropriate examples of completed works. It is not necessary to submit copies of all works, but rather preferable to submit a sample of one's best work. For works written in a foreign language, include an English abstract.
3. **Work Summary** - This summary should contain a brief description (understandable to a lay reader) of the completed artistic project(s) highlighting the significance of the work. The format for this section is flexible with the main limitation being length - **NOT MORE THAN TEN (10) PAGES**. The author may wish to use this section to describe the development of his/her work over the course of his/her career. Also, information related to the impact of the work (e.g., citations, awards, reviews) is very important and should be presented in this section. It is expected that recipients of this award would have made significant contribution(s) to their field of specialization.

Application Procedure

The application/administration procedure is as follows:

1. Nominee's portfolio must be presented to Associate Provost for Research no later than the **first Monday in March** by the individual nominee or the person (who may be the nominee) making the nomination.
2. The Research and Creative Productions Committee members review and discuss the work of each nominee between March and April.
3. Not later than the **last Friday in April**, the Research and Creative Productions Committee will complete its review and by vote recommend the recipient of the Distinguished Creative Productions award. A simple majority of those present constitutes selection with at least three-fourths of membership present. By the same procedure, the committee may determine not to recommend a recipient of the award for the current year.
4. Nominees will be notified of the committee's recommendation by the end of the Spring semester.
5. The recipient will be announced and honored at the opening Faculty/Staff convocation of the Fall semester.

Evaluation Criteria

Emphasis is upon juried venues and peer-review; provide documentation. Applications will be evaluated by the Research and Creative Productions Committee on the following basis:

1. Significance of the work to the artist's academic specialty, university and/or on a regional, national, or international level.
2. Relative level of artistic productivity maintained by the artist.
3. Utilization/impact of the work, including but not limited to external grants, publications, exhibitions, performances, and/or benefits derived by region, community, and/or university.

If working in a non-traditional form or medium, the candidate should provide background information.

DISTINGUISHED CREATIVE PRODUCTIONS AWARD EVALUATION FORM

Nominee:		Rank:	
Academic Department:		Tenured OR Professional Librarian:	
Field/Academic Specialty:		Years at MSU:	
Creative medium/media:			
Level of Productivity:	Significance of Creative Productions:	Evidence of Impact on Audience and/or Creative Area; Intrinsic artistic merit (e.g., execution and originality):	
Showings/Exhibitions/Installation:	Standing of venue (e.g., peer-reviewed, competitive, professional; international, national, regional or local, etc.)	Reviews, critiques, etc.	
Live Performances:	Venues (e.g., sponsor; audience; international, national, regional or local, etc.)	Reviews, critiques, etc.:	
Video Productions:	Venues (shown, aired by, etc.)	Reviews, critiques, etc.:	
Musical Compositions/Audio Recordings:	Venues (published, performed, distributed by, etc.)	Reviews, critiques, etc.:	
Dramatic Compositions:	Venues (published, performed, distributed by, etc.)	Reviews, critical analyses of, etc.	
Literary Productions (e.g., poetry, fiction, creative non-fiction):	Relative standing of journals, presses; public readings and prestige of venues, etc.	Reviews, critical analyses of, etc.:	
Creative Productions Grants:	Funding source and amount of each creative productions grant:	Those resulting in showings/exhibitions/installations; airings/viewings; presentations; publications, recognition, etc:	
Number of <i>external</i> creative productions grants:			
Number of <i>internal</i> creative productions grants:			