

Morehead State University
Academic Program Accreditation
Funding Guidelines

- I. **Increased Costs for Accredited Programs** - If the program accreditors increase the annual fee from one fiscal year to the next, the deans may submit a request for increased funding with the following documentation to the AVP for Planning, Performance and Effectiveness:
 - a. A copy of the last annual fee invoice and new invoice displaying increase in cost OR official correspondence from the accrediting body with notification of increased cost in the next year.
 - The request and documentation should be submitted by January 1 of the fiscal year preceding the increase in cost so that it can be part of the budget development process.

- II. **Programs Seeking Initial Accreditation** – Programs that decide to seek accreditation beginning in the fall of 2016 should:
 - a. Work with the Dean of their college to determine if existing funds can be reallocated to support the initial cost for accreditation and the annual fees that would follow.
 - b. If unable to support the annual accreditation fee at the college/department level, then the dean should submit a request to the Provost by January 1 of the fiscal year preceding when the cost would be incurred for additional funding to support the new accreditation so that it may be considered during the budget development process. The request to the Provost should contain the following information:
 - Explanation of why/how accreditation will benefit the institution, faculty, and students
 - Detailed budget for initial cost of accreditation
 - Amount of annual fee following initial accreditation