



**UAR NUMBER:**

**TITLE:**

**ORIGINATOR(S):**

**INITIAL ADOPTION:**

**REVISION DATE(S):**

**AUDIENCE: (SELECT ALL THAT APPLY)**

FACULTY

STAFF

STUDENTS

VENDORS

OTHER (SPECIFY):

**PURPOSE:**

**SCOPE:**

**DESCRIPTION (INCLUDE DEFINITIONS):**

Description:

Faculty, staff, students and volunteers participating in an Institutional Animal Care and Use Committee (IACUC) approved animal activity are required to complete the Animal Care Worker Compliance (ACWC). Documentation of compliance must be on file in the Office of Counseling and Health Services (OCHS).

Procedures for Principal Investigator/Co-Investigator and Associate Personnel:

Individuals listed on the protocol application are required to read the Training Document for Animal Care Worker Compliance, complete CITI training and Animal Care Worker Compliance every three years. This program consists of an assessment of health risk using the Periodic Animal Contact Health Assessment, medical consultation (as required) and indicated diagnostic tests and immunizations (as required). All protocol forms must be completed and submitted to the IACUC committee for approval before the start of the activity. Investigators and personnel will be notified of expiration dates for current compliance by the Office of Counseling and Health Services. The Office of Counseling and Health Services shall also provide a record of the participant's compliance to the ORSP. The institutional official will forward the information to the principal investigator. It is the principal investigator's responsibility to maintain compliance with the program and remove any students or personnel who are not compliant. The IACUC will suspend any protocols that do not follow this regulation.

Procedure for Students:

Students who are involved with an Institutional Animal Care and Use Committee (IACUC) approved animal activity are required to read the Training Document for Animal Care Worker Compliance. Students required to complete CITI training will be notified by their instructor/supervisor. Students required to complete Animal Care Worker Compliance will be notified by the Office of Counseling and Health Services. This program consists of an assessment of health risk using the Periodic Animal Contact Health Assessment, medical consultation (as required) and indicated diagnostic tests and immunizations (as required).

Students will be notified of expiration dates for current compliance by the Office of Counseling and Health Services. The Office of Counseling and Health Services will also provide compliance data to the institutional official, who will disseminate to the appropriate personnel. It is the responsibility of the principal investigator to verify the compliance of all individuals named in the IACUC protocol.

**APPROVED BY:**

VICE PRESIDENT: Bob Albert DATE: 7/20/18

APPROPRIATE INSTITUTIONAL REVIEW: \_\_\_\_\_ DATE: \_\_\_\_\_

PRESIDENT: Joy Morgan DATE: 7/20/18