



UAR NUMBER: 904.02

TITLE: Procedures for Closing of School Due to Hazardous Weather

ORIGINATOR(S):

President

INITIAL ADOPTION: 04/15/1997 (as UAR 124)

REVISION DATE(S): 08/09/2010; 09/10/2014; 07/09/2018, 01/21/22

AUDIENCE: (SELECT ALL THAT APPLY)

FACULTY STAFF STUDENTS VENDORS OTHER (SPECIFY):

PURPOSE:

To outline the procedures to be used for the closing of school due to hazardous weather.

SCOPE:

Morehead State University faculty, staff, and students

DESCRIPTION (INCLUDE DEFINITIONS):

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CONDITION DESCRIPTION: Hazardous weather conditions that might affect the opening or closing of the University, or the delay or cancellation of classes or University-sponsored events at both on-campus and regional locations.

I. ON-CAMPUS CLASSES AND ACTIVITIES:

It will be the responsibility of the MSU Chief of Police to advise the President of forecasted or existing hazardous weather or road conditions that could necessitate the delay or cancellation of on-campus classes and activities, or the possible closing of the University. The MSU Chief of Police will keep the President informed when hazardous conditions develop. It will be the decision of the President in collaboration with the appropriate personnel, to delay or cancel classes and activities or close the University when such conditions exist. In the event the President cannot be reached, the Provost and Vice President for Academic Affairs (Provost) may determine the delay or cancellation.

II. REGIONAL CAMPUS CLASSES:

It will be the responsibility of the Assistant Vice President, Regional Education & Outreach (AVP) to coordinate with the MSU Chief of Police to identify forecasted or existing hazardous weather and road conditions that could necessitate the delay or cancellation of regional campus classes and events. The AVP and the MSU Chief of Police shall also contact the National Weather Service at Jackson and the Kentucky State Police regarding existing and forecasted weather and road conditions.

When forecasted or existing hazardous weather or road conditions are such that the delay or cancellation of a regional campus class or activity is necessary, the AVP will inform the President. It will be the decision of the President to delay or cancel classes and activities or close the regional campuses when such conditions exist. In that event, the AVP will be responsible for contacting each Director of MSU's Regional Campus Centers and to contact persons at other locations where University classes and regional campus events are conducted regarding weather and road conditions.

Classes will normally be delayed or canceled when local conditions have forced the community and technical colleges and locations utilized by the University to delay or close.

If severe weather occurs suddenly after regular business hours (after 4:30 p.m. M-F or on weekends), each Regional Campus Director has the authority to delay or cancel classes and close their Center. Regional Campus Center Directors will inform the AVP and President of the delay or cancellation immediately after attending to the safety of the individuals at their Center. The AVP will notify the MSU Chief of Police of the delay or cancellation of classes at that facility.

APPROVED BY:

VICE PRESIDENT:

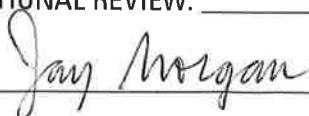


DATE: 1-21-22

APPROPRIATE INSTITUTIONAL REVIEW:

DATE: _____

PRESIDENT:



DATE: 1-21-22