



**UAR NUMBER:**

**TITLE:**

**ORIGINATOR(S):**

**INITIAL ADOPTION:**

**REVISION DATE(S):**

**AUDIENCE: (SELECT ALL THAT APPLY)**

FACULTY

STAFF

STUDENTS

VENDORS

OTHER (SPECIFY):

**PURPOSE:**

**SCOPE:**

**DESCRIPTION (INCLUDE DEFINITIONS):**

Definition of a relative: For the purposes of this policy, relative means a person's father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandson, granddaughter, aunt, uncle, nephew, niece, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law.

**POLICY:**

No supervising employee with administrative or budgetary control of any division, unit or department may award and/or provide institutional aid and/or scholarship(s) to any relative (as defined above) without the written approval of their Vice President (or Assistant Vice President in areas without a Vice President) and the President.

In the event a relative (as defined above) of the President of the University is considered for institutional aid and/or scholarship(s), the President shall be required to obtain a majority vote of the Board of Regents before the award can be made.

**EXEMPTION:**

Scholarships and financial aid available for all employees of the institution and their families are exempt from this policy.

**APPROVED BY:**

VICE PRESIDENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROPRIATE INSTITUTIONAL REVIEW: \_\_\_\_\_ DATE: \_\_\_\_\_

PRESIDENT: Joseph A. Morgan DATE: 1/1/19