

## Proposing a QEP Topic

### Request for QEP Proposals

The Quality Enhancement Plan (QEP) Steering Committee seeks proposals prepared by faculty, staff and/or students at MSU that will *promote student learning*. Please see the QEP website for detailed information on the QEP Background and Themes. Proposals should describe curricular and/or co-curricular initiatives that will have a **broad impact on student learning**.

**Proposal Due Date:** The topic proposal is due October 5, 2009.

### Proposal Details:

The proposal should be from one (1) to five (5) single-spaced pages in addition to the cover page and references. Please include:

1. **Proposal Title:** In the header of every page in your proposal.
2. **Cover sheet:** Project title; department/unit name(s); potential contact person name, phone, e-mail; list of faculty, staff and/or students submitting the proposal.
3. **Introduction / Topic Description:** What is the proposed topic and how will it be implemented at MSU? What are the topic objectives? Provide a clear explanation of the connection one or more of the QEP themes: (a) Applied/Experiential Learning; (b) Critical/Analytical Thinking; (c) Diverse/Global Context; (d) Life/Leadership Skills; and, (e) Oral/Written Communication
4. **Enhancing Student Learning:** How will the proposed topic enhance student learning? Provide specific explanation of the methodology that will be applied to enhance student learning with a clear demonstration of the broad impact on MSU students. Provide a brief discussion of relevant literature.
5. **Evaluation Plan:** How will the plan and student learning be assessed? Provide a brief narrative describing the outcomes based assessment/evaluation methods to be used for student learning and the implemented. Describe how the assessment methods will be used to improve activities and student learning.

### Selection Criteria:

- Topic proposal is well written and clearly describes measurable objectives.
- Proposal will have a broad impact on student learning at MSU. Programs/initiatives can be designed in collaboration or cooperation with others or with a plan for dissemination to others.
- Proposal will result in a significant contribution one or more of the QEP themes. (See the SACS/QEP webpage for a description of the current program themes.)
- The assessment methods of the project evaluate student learning outcomes demonstrate literature based approaches.

**Proposal Submittal:** Submit proposal **by October 5, 2009** in MS Word format as an email attachment to [c.patrick@moreheadstate.edu](mailto:c.patrick@moreheadstate.edu).