

**CASHIER'S DAILY REPORT
MOREHEAD STATE UNIVERSITY**

CASH:

CURRENCY:

100's _____

50's _____

20's _____

10's _____

5's _____

1's _____

Dollars _____

Halves _____

Quarters _____

Dimes _____

Nickels _____

Pennies _____

TOTAL CASH _____

CHECKS: _____

CASH ITEMS:

Holds _____

Bookstore Credits _____

Beaker Bucks _____

Bookstore Dept's _____

Am. Express (Non-E) _____

E-COMMERCE CREDIT CARDS:

Visa _____

Mastercard _____

Discover _____

Am. Express _____

Non-E-Commerce _____

NON-E-COMMERCE CREDIT CARDS:

DSL _____ VSL _____

DSC _____ VSC _____

DSG _____ VSG _____

DSP _____ VSP _____

DSB _____ VSB _____

MCL _____ EVSB _____

MCC _____ AXL _____

MCG _____ AXC _____

MCP _____ AXG _____

MCB _____ AXP _____

AXB _____

TOTAL CASH ON HAND AT CLOSING _____

Signature _____

Date _____

Daily Shortage/
Overage _____

Cumulative Shortage/
Overage _____