

How to View your Financial Aid Awards and Other Information In Student Self-Service:

1. Log into my.moreheadstate.edu and select "Financial Aid" under the Student menu, then select "Self-Service."

The screenshot displays the My Morehead State website interface. At the top, the logo for My Morehead State is visible. Below the header, there are several navigation and utility sections:

- Campus Announcements:** A section indicating that there are no announcements found.
- Unread Messages:** A section showing that the user has 0 unread messages and a notification for Office 365.
- My Week:** A calendar view for March 2018, showing the current date as Wednesday, March 14th, with Friday, March 16th also visible. It indicates there are no appointments for this period.
- Self-Service Menu:** A central menu with a 'STUDENTS' breadcrumb. Under 'Financial Aid', the 'Self-Service' option is highlighted with a red box.
- My Classes:** A section with a red error message: 'Could not retrieve classes from I/P Test. There were no classes found.'
- Campus Applications:** A grid of application tiles including Business Objects, Administrative Information (Colleague UI), People Admin, R (Reservations), 180 (Faculty 180), Adv (Advice), Rec (Recruiter), SD (SchoolDude), EC (EagleCard Online), EagleTracks, EAC (Eagle Account Center), My Billing Info, WebEx, People and Groups, Blackboard, Housing Self-Service, and Tutor/Advisor Trac.

The URL at the bottom of the page is <https://testportal.moreheadstate.edu>.

2. On the Colleague Self-Service page select "Financial Aid."
3. On the Financial Aid page, you can view/access the following information by selecting the appropriate award year:
 - Your current satisfactory academic progress
 - FAFSA application status
 - Student financial account summary
 - Interactive checklists
 - Student Direct Loan history
 - Pell lifetime eligibility used

- By selecting the Financial Aid menu located at the top of the page, you can access other important financial aid information.

MY MOREHEAD STATE

Financial Information | Financial Aid | Financial Aid Home

Welcome to Financial Aid Home

Use Colleague Self-Service For Financial Aid package from submission to completion.

Select an Award Year:

Your most recent evaluation has a(n) **Satisfactory** status. Please contact your Financial Aid Counselor if you need further assistance.

FAFSA A Currently interested. Submit a FAFSA

Financial Aid Home

- Required Documents
- My Awards
- Report/View Outside Awards
- Request a New Loan
- Award Letter
- Federal Shopping Sheet
- Correspondence Option
- Satisfactory Academic Progress (SAP)

Student Finance Account Summary

Amount Due 1/21/2018	\$0.00
Amount Overdue	\$0.00
Total Amount Due	\$0.00

[Go to Account Summary](#)

Checklist

- Action Needed [Submit a Free Application for Federal Student Aid \(FAFSA\)](#)
- Action Needed [Complete required documents](#)
- Action Needed [Review and sign your Financial Aid Award Letter](#)

Loan History

00197600	\$26,591
Other Loans	\$32,004
Total Loan Amount:	\$58,595

Pell Lifetime Eligibility Used

Pell Lifetime Eligibility Used	350.000%
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Resources




Form Links

- [17-18 Direct Loan Application](#)
- [17-18 Parent PLUS Loan App](#)
- [17-18 Graduate PLUS Loan App](#)
- [SAP Appeal Form](#)
- [FERPA Release Form](#)
- [Concurrent Enrollment Form](#)



Helpful Links

- [FAFSA Application](#)
- [Entrance Counseling](#)
- [Master Promissory Note](#)
- [NSLDS Information](#)
- [KHEAA Verify](#)
- [KHEAA Website-State Awards](#)

5. **Required Documents** lists incomplete items and provides detailed information on what action is required for resolution. Completed items will also be listed.

Incomplete		Complete	
 Incomplete	Verification Required Our records indicate that you have been selected for a verification process for financial aid. The completion of the verification process is required and must be completed before any financial aid awards will be disbursed. You must complete the verification process with KHEAA Verify. Please note that it may take up to two weeks after all required documents are received by KHEAA Verify to complete the verification process. KHEAA Verify	 Received 01/21/2018	NSLDS Non-Match The National Student Loan Data System (NSLDS) found your Social Security number on their database but the name and/or date of birth did not match. To resolve the conflict, you must submit a copy of your Social Security card and birth certificate to the Office of Financial Aid.
 Incomplete	Dependency Status Verification You indicated on your FAFSA that you are an emancipated minor, homeless, at risk of being homeless, on active military duty, or in a legal guardianship. You must submit documentation verifying your status to the Office of Financial Aid.		

6. **My Awards** provides a detailed view of your financial aid award package. You view additional information for each award by selecting "View award."

 Scholarships and Grants \$13,487.00 Money you don't have to pay back						
Award	Status	Total Awarded Amount	2017 Fall	2018 Spring	2018 Summer	
Kentucky Scholar Award View award	Accepted	\$5,000.00	\$2,500.00	\$2,500.00	\$0.00	
Federal Pell Grant View award	Accepted	\$5,920.00	\$2,960.00	\$2,960.00	\$0.00	
Federal Work-Study Close	Accepted	\$2,567.00	\$1,283.00	\$1,284.00	\$0.00	
<input checked="" type="checkbox"/> 2017 Fall		\$1,283.00				
<input checked="" type="checkbox"/> 2018 Spring		\$1,284.00				
<input type="checkbox"/> 2018 Summer		\$0.00				
Total		\$2,567.00				
^ About Federal Work-Study You have been awarded a federal work-study. If you are looking for employment please visit Career Services . This is the maximum amount that you may earn. It is not directly applied to your account.						
 Loans \$3,500.00 Money you have to pay back						
Award	Status	Total Awarded Amount	2017 Fall	2018 Spring	2018 Summer	
Subsidized Loans View loan	Accepted	\$3,500.00	\$1,750.00	\$1,750.00	\$0.00	
Unsubsidized Loans View loan	Denied	\$0.00	\$0.00	\$0.00	\$0.00	
Award Total						
Award		Total Awarded Amount	2017 Fall	2018 Spring	2018 Summer	

7. **Award Letter** allows you to review and accept your financial aid awards. To print your current award letter, select the “Award Letter” print icon. You can also view/print your award letter history in order to keep track of changes to your awards.

2017/2018 Academic Year	\$16,987.00	^ Award Letter History
Award Letter		01/21/2018
		11/08/2017
		08/15/2017
View More		

8. **Satisfactory Academic Progress (SAP)** allows you to view your current SAP Status, SAP details to monitor progress against minimum requirements, recent SAP appeal status, and a history of your previous evaluation periods. Click the drop-down arrow to view an explanation of each item. You can view the SAP policy and procedures and print an appeal form from the “Helpful Links” section on the right.

You are currently making satisfactory academic progress. Please contact your Financial Aid Counselor if you need further assistance.

SAP Status	Date Reviewed: 5/15/2015
Evaluation Period:	2014IN - 2015SP
Program:	Master of Business Administration
SAP Status:	✔ Satisfactory w/Conditions
^ <i>What does Satisfactory w/Conditions Academic Progress mean?</i> Eligibility to receive aid for future terms will be determined at the end of the semester and will be based on you meeting all of the following conditions: (1) Maintain a 3.0 GPA for the semester, (2) Cannot drop any classes attempted for the semester, and (3) It is your responsibility to only attempt classes that are required for the completion of the program of study you have selected.	

SAP Details	
^ Maximum Program Credits	54.00
Maximum credits a student is allowed to take. This is 150% of the credits required for your current degree program.	
∨ Evaluation Attempted Credits	9.00
∨ Evaluation Completed Credits	9.00
∨ Evaluation GPA	3.667
∨ Evaluation Pace	100.00%
∨ Cumulative Attempted Credits	51.00
∨ Cumulative Completed Credits	39.00
∨ Cumulative GPA	3.308
∨ Cumulative Pace	76.47%

SAP Appeal Status	SAP History								
Your appeal status:	SAP Approved-Prior-GPA 3.0								
Appeal date:	01/21/2018								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Evaluation Period</th> <th>SAP Status</th> </tr> </thead> <tbody> <tr> <td>2012IN - 2013SP</td> <td>Satisfactory ></td> </tr> <tr> <td>2009IN - 2010SP</td> <td>Satisfactory ></td> </tr> <tr> <td>2008IN - 2009SP</td> <td>Satisfactory ></td> </tr> </tbody> </table>	Evaluation Period	SAP Status	2012IN - 2013SP	Satisfactory >	2009IN - 2010SP	Satisfactory >	2008IN - 2009SP	Satisfactory >
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Helpful Links
SAP Policy and Procedures SAP Appeal Form

9. **Report/View Outside Awards** allows you to report awards you are receiving from outside sources. You can also view existing awards you have reported. To report an outside award, select “Add an award” then complete the pop-up form, provide the annual award amount then select “add award.” Financial Aid staff will review the award and add it to your financial aid award package.

Outside Awards
You can report new or view existing awards received from outside sources

Select an Award Year: 2017/2018 Academic Year

If you have received Financial Aid from an outside source, you can report it here.

[+ Add an award](#)

Award	Award Amount
Lions Club Scholarship	\$1,000.00

Enter outside award details

Award *
Vocational Rehabilitation

Award Type
Scholarship

Funding Source *
Vocational Rehabilitation Department

Award Amount *
2,000.00

Cancel Add Award