

Morehead State University
Proctor Approval Application

Section A. To be completed by the student.

1. Student Contact Information:

Name

Area Code – Daytime phone number

Your MSU Email address

Area Code – Evening phone number

2. Exit exam dates:

9:00 a.m. to 12:00 p.m. (local time) on the third Friday of April

9:00 a.m. to 12:00 p.m. (local time) on the first Friday of November

Other: _____

3. Approval of exam dates:

I am taking the exam at the scheduled time.

I have asked for approval to take the exam at a different time.

Approval granted: Yes No

4. The proctoring service or individual that I am submitting for approval is (check all that apply):

An education officer at a community college or university

A testing administrator at a college, university or private testing service

A military Learning Center or military officer of a higher rank than the above-named student

Other: _____

5. Fill in the proctor's or testing center director's name and organization (e.g., Brevard Community College, Sylvan Learning Center):

Proctor/Testing Center Director Name

Organization Name

6. I, the student named above, agree to the following: (1) to locate a proctor or testing center and set up an appointment for MA exit exam, according to published dates; (2) to arrange for fee payment for the proctoring services, if any; and (3) to submit this form to the proctor for completion and to provide him/her the instructions.

The information in Section A is correct to the best of my knowledge.

Student Signature

Date

