

Cooperating Teacher & Resource Teacher Tuition Waiver FAQ's

Teacher Education Services at Morehead State University has established the following procedures for implementing Senate Bill 77, which was enacted by the 2000 General Assembly. Provisions of the bill include:

- a. A cooperating teacher/resource teacher may take a **maximum** of six credit hours per term (Fall, Spring, or Summer) at any public post-secondary institution and pay no tuition.
- b. A teacher may exercise this tuition-free course option only if there is available space within a given course offering, and the institution shall not be required to establish a course to meet a teacher request.
- c. The tuition free course may be used to partially satisfy requirement for an advanced degree.

To take advantage of this opportunity, complete the following steps:

- 1) Check enclosed certificate (coupon) for correct name and note expiration date.
- 2) Add social security number to tuition waiver.
- 3) Register for classes as usual. Submit certificate for each 3 hour class, in lieu of cash, credit, or check to **Enrollment Services, 100 Admissions Center, Morehead, KY 40351**
- 4) Failure to comply with procedures as outlined may result in the tuition fee waiver being denied.

Please read the attached commonly asked questions and answers.



FREQUENTLY ASKED QUESTIONS

Q: How long does the fee waiver last?

A: **One year!** Example: A cooperating teacher/resource teacher earns six hours for the Fall 2012 term. The teacher may use the six hours in the Spring 2013 term, Summer 2013 term OR the Fall 2013 term. If it is not used in one year, the opportunity to use those six hours expires.

Q: Do I have to use them all at the same time?

A: No! This is why you have a certificate for each 3 hr. course. You may elect to use the 3 hours one semester and 3 hours another semester. (Don't let the one-year window lapse!!)

Q: Could I combine 6 hours from three terms? (Total of 18 hours) and enroll as a full time graduate student?

A: No! Remember the law states a maximum of six hours per term, tuition free. You may take more than six hours per term, however only 6 may be tuition free.

Q: If I serve as both a resource teacher and a cooperating teacher, how many hours have I earned tuition free per term?

A: Twelve (12). However, they must be used within a one year period and only 6 may be used in any given term as tuition free hours.

Q: How does Financial Aid know how many tuition free hours I'm entitled to?

A: You must present a valid voucher.

Q: If I request six hours tuition free for summer one term, may I submit a waiver for six more tuition free hours during summer two or post summer term?

A: No. Summer I and Summer II constitute one term.

Q: What if the summer class is full?

A: Sorry, paying customers come first. The university is not obligated to create another section to satisfy a tuition waiver request.



Q: I took KTIP training, but have not been assigned an intern. Do I qualify for a tuition waiver?

A: No. You must be assigned an intern and complete the semester. Waiver forms are sent out during the last weeks of a semester to make certain the resource teacher has completed the term. Many circumstances occur (intern or resource teacher resigns, takes maternity leave, becomes ill, transfers, etc.) which prevents the semester from being completed.

Q: What if I can get an override from the instructor? Will the tuition waiver request be honored?

A: **NO**. The tuition waiver is granted only if seat space is available without an override.

Q: What if a fee waiver request is processed the first day of pre-registration a paying customer registers for the class on the last day of registration?

A: Paying customers come first. Only if the class size capacity is not exceeded will the waiver request be honored.

Q: Can I use my tuition waiver at another public post-secondary institution?

A: Yes! You must provide documented evidence that you are entitled to tuition free credit hours and you must satisfy the waiver request procedures for that institution.

Q: What if my intern graduated from a private college and works in a public school as an intern?

A: No problem! The resource teacher is eligible for tuition waivers from any public post-secondary institution.

Should you have additional questions or concerns please contact Teacher Education Services at (606)783-2065.

